

## PROGRAM OF STUDIES REQUIREMENT

### Goals:

1. To introduce the graduate student (and tentative project idea) to the newly formed advisory committee
2. To complete the program of studies (POS) form and obtain approval from the advisory committee

The “Program of Studies (POS)” form contains required elements of the individual student’s program. It is typically completed within the first six weeks of starting the MSc or PhD program. POS approval can be obtained via email, via individual meetings with committee members, or through one meeting with the entire committee. Face to face meetings are encouraged to help the student become acquainted with the committee members and the chairperson.

Once approved by the committee, the POS form (i.e., PN-200 form) is to be emailed to the Graduate Administrative Support person. It contains information about the proposed research project, course work, available funding, ethics and training requirements. Changes in course requirements, supervisor or Advisory Committee members, or a significant change in your research project after the initial approval will require that a new Program of Studies be approved by the committee and submitted to the Graduate Programs Administrator.