

GENERAL INFORMATION ON GRADUATE COURSES

Graduate courses required for Graduate Students in Pharmacy and Nutrition can be broadly categorized into:

1. Non-credit courses
2. Student-specific or “for-credit” courses

Students will not be allowed to graduate without registering for these classes as described below. If registration is required after the deadline for a term, late registration fees will apply.

1. Non-Credit Courses (Research, Seminar, and Ethics)

Graduate student research course (994 or 996)

- **MSc students** must register for **994** (NUTR 994 or PHAR 994)
- **PhD students** must register for **996** (NUTR 996 or PHAR 996).
- Registration must be renewed EVERY TERM (i.e., Spring/Summer, Fall and Winter terms) until all degree requirements have been completed.
- These are not “courses” per se. They serve to register you in either the MSc or PhD program but do not have lectures or assignments associated with them.

Graduate student seminar course (990)

- All graduate students (MSc and PhD) must register for the graduate seminar course (PHAR 990 or NUTR 990)
- Registration is required during TWO terms: the fall term (i.e., September to December) AND the winter term (i.e., January to April).
- Requirements for this course are emailed to students at the beginning of each year from the 990 coordinator. The course typically involves presenting your graduate research and appraising the research of other students. Professional development topics are also presented.

Ethics (960)

- GPS 960 is an Introduction to Ethics and Integrity course that is offered ONLINE through PAWS.
- All graduate students must complete this course in their first term. It can be completed within a relatively short period of time.
- Students conducting research on humans or animals directly are additionally required to take GPS 961.0 (Ethics and Integrity in Human Research) or GPS 962.0 (Ethics and Integrity in Animal Research), respectively. Check with your supervisor to determine if these additional courses are required for you.

2. “For-Credit” Courses (Student-specific courses)

- Every student will be assigned courses during their program intended to provide knowledge and skills specific to their area of focus. These courses will be listed in the student’s Program of Studies form that is approved by the advisory committee.
- Students register in these “for-credit” courses when they are available.

- Generally, MSc students are required to complete 9 credit units and PhD students must complete 6 credit units during their program.
- Students may take more than the minimum required courses for their program as long as these are listed on the student's Program of Studies.
- Any courses listed in the Program of Studies, including undergraduate courses, will not be assessed additional tuition.
- Note that many courses require the permission of the instructor to register; if a course requires permission, contact the instructor or unit offering the course to obtain permission. You will be notified via email once you are able to register in graduate courses in PAWS.

Note: Many 'for-credit' graduate courses are not offered yearly, so identify courses as a part of a student's program of studies as soon as possible. Courses should be approved by the advisory committee at the initial program of studies meeting.

Students in the Pharmacy or Nutrition MSc program are required to take a minimum of **9 credit units** of courses, while students admitted directly to the PhD program must take **6 credit units**. Students who transfer from the MSc program to the PhD program must take **15 credit units**. Undergraduate courses are not permitted to count towards the minimum number of credit units in the graduate programs, although they can be part of a graduate student's Program of Studies.

Undergraduate Courses

If recommended by the advisory committee, graduate students may take one or more undergraduate course(s) as part of their program of studies. This may occur in instances where a student is lacking background in an area required for their research. No additional tuition is assessed for undergraduate courses that are part of a graduate student's program of studies; however, undergraduate courses do not count towards the minimum required credit units for a graduate degree. Graduate students who take undergraduate courses for general interest are assessed regular undergraduate tuition for the course(s).

Courses from Other Academic Units or Universities

Graduate students may, in consultation with their supervisor(s) and advisory committee, take courses from units other than the College of Pharmacy and Nutrition as part of their program of studies. To register in other courses, students may need to contact instructor and/or unit offering the course(s) to obtain permission. An advisor in that college or department will then enter permission into the registration system so that registration can be done by the student through PAWS.

Courses taken at another recognized institution may be accepted for credit towards a University of Saskatchewan graduate degree if the student completes the course while registered as a U of S student, provided that the work was not already applied towards another degree. These 'transfer credits' must be included in the student's Program of Studies. To receive an MSc degree from the U of S, a minimum of 60% of credit units used towards the degree must be from the U of S. For PhD students, a minimum of 50% of credit units must be completed at the U of S.

To have transfer credits approved, full documentation on the course(s) must be provided to the academic unit and the CGPS in advance of the term of intended enrolment. The student must maintain registration at the University of Saskatchewan during the term. If approved, the CGPS will forward a request to the Registrar to record the transfer credits on the student's U of S transcript.

Other Non-Credit Courses

The College of Graduate and Postdoctoral Studies offers several excellent non-credit courses designed to enhance a student's program, including GPS 974.0 Graduate Professional Skills, GPS 981.0 Academic Preparation for International Graduate Students, GPS 982.0 Mentored Teaching, GPS 983.0 Mentored Student Teaching, GPS 984.0 Thinking Critically: Professional Skills for Global Citizens, and GPS 989.0 Introduction to University Teaching. These will appear on the student's transcript but will not have a percentage grade associated with them.

Auditing Courses

Graduate students can audit both undergraduate and graduate courses with the permission of both their own academic unit and the unit offering the courses. No additional tuition is assessed if the audited course is part of the student's Program of Study; however, tuition is applied to audited courses not included in the student's Program of Study. Registration is required, and audited courses will appear on the student's transcript. For instructions on how to audit a course please refer to:

<https://students.usask.ca/academics/classes.php#Repeatingorauditingclasses>

Courses taken while not enrolled as a Pharmacy and Nutrition graduate student

For a course to be included in a student's Program of Studies, they must have been registered in their current program at the University of Saskatchewan at the time the course was taken. If a student wishes to include a course(s) previously taken in another unit towards their Pharmacy and Nutrition degree, the student's start date will be back-dated to the date of first enrollment in the course that is being included. This has important implications for a student's time in program and must be reviewed and approved by the Associate Dean, Research and Graduate Affairs.

Adding/Dropping Courses

Students may add or drop courses without penalty until the deadline for registration changes each term. Applicable tuition and student fees will be refunded for courses dropped before the registration deadline. Courses added after the registration deadline will be charged a late registration fee and the student must seek permission to take the class from the instructor and department. Courses dropped after the deadline will result in only a partial tuition refund (with no refund on student fees) and a grade of 'Withdrawal (W)' will appear on the transcript. Alternately, student enrolment can be changed to Audit with the permission of the course instructor, resulting in a grade of 'Audit (AU)' up until the withdrawal deadline. Students cannot drop a class or change their registration to audit after the withdrawal deadline.

For further information on adding and dropping classes please refer to:

<https://students.usask.ca/academics/classes.php#Registeringandmakingchanges>