**Month** (If required)

**Time:** **hours** (Estimate the approximate **CEUs claimed:** (number time spent on this project in increments of 0.5 hr) of hours recorded at left to a maximum of 4)

* Non-accredited group program ❏ Reading (articles, texts, newsletters,



**LEARNING PROJECT RECORD –**

**NON-ACCREDITED PROFESSIONAL DEVELOPMENT LONG-TERM ACTIVITY**

Name: SCPP #: Licensing Year:

(workshop, course, conference) \_\_hr

* Self-study program (print, video/audio, internet) \_\_hr
* Self-assessment program \_\_hr
* Preceptorship or mentorship with an expert \_\_hr

manuals, internet) \_\_hr

* Planned literature search, e.g.,

Medline, Internet \_\_hr

* Discussion with colleague or experts \_\_hr
* Other (specify in Notes) \_\_hr

Topic: Project Date(s):

**PRACTICE ISSUE**

*Identify a gap in your knowledge and skills that is relevant to your practice and state your learning objective with respect to the identified need:*

Notes:

**Total CEUs claimed for this long-term CE activity:**

*If you require more space for recording subsequent months of activity, photocopy page three of this form and enter the Month number to reflect continuous activity.*

**OUTCOME**

*Identify the impact your learning will have on your practice:*

* I plan to modify my practice ❏ Confirmed no change in my practice needed at this time

**STIMULUS**

*Indicate the factors that helped you identify this issue in your practice:*

|  |  |  |  |
| --- | --- | --- | --- |
| ❏ | Management of a patient or practice problem | ❏ | Discussion with peers or others |
| ❏ | Completing a self-assessment program | ❏ | Feedback about my practice, e.g., practice |
| ❏ | Scanning the literature (journals, newsletters, internet) |  | review, external directive, patient complaint |
| ❏ | Engaging in teaching, writing, research | ❏ | Participation in a volunteer activity |
| ❏ | Participation in a CE program | ❏ | Other (specify in Notes) |
| ❏ | Reflecting on a series of similar patients or practice problems |  |  |

* More information needed to modify

my practice

**REFLECTION NOTES**

*Evaluate your learning activities:*

1. Key learning points from your project
2. Was your approach the most sensible/appropriate one
3. How you plan to use your new knowledge/skills in your practice; and
4. Any additional learning that is needed

**TIME LINE**

*Develop a time line for this learning activity. Include the stages you will take to complete your activity and an estimated date of completion. In your outline, briefly identify your expected learning activities on a monthly basis:*

**Complete and retain this document in your personal learning portfolio**

**RESOURCES**

*Briefly identify your learning activities:*

**Month 1:**

**Time:** **hours** (Estimate the approximate **CEUs claimed:** (number of time spent on this project in increments of 0.5 hr) hours recorded at left to a maximum of 4)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ❏ | Non-accredited group program |  | ❏ | Reading (articles, texts, newsletters, |  |
|  | (workshop, course, conference) | \_\_hr |  | manuals, internet) | hr |
| ❏ | Self-study program (print, video/audio, internet) | \_\_hr | ❏ | Planned literature search, e.g., |  |
| ❏  ❏ | Self-assessment program  Preceptorship or mentorship with an expert | hr  hr | ❏ | Medline, Internet  Discussion with colleague or experts | hr  hr |
|  |  |  | ❏ | Other (specify in Notes) | hr |

**Month 2:**

**Time:** **hours** (Estimate the approximate **CEUs claimed:** (number of time spent on this project in increments of 0.5 hr) hours recorded at left to a maximum of 4)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ❏ | Non-accredited group program |  | ❏ | Reading (articles, texts, newsletters, |  |
|  | (workshop, course, conference) | hr |  | manuals, internet) | \_\_\_hr |
| ❏ | Self-study program (print, video/audio, internet) | hr | ❏ | Planned literature search, e.g., |  |
| ❏  ❏ | Self-assessment program  Preceptorship or mentorship with an expert | hr  hr | ❏ | Medline, Internet  Discussion with colleague or experts | hr  hr |
|  |  |  | ❏ | Other (specify in Notes) | hr |

**Month** (If required)

**Time:** **hours** (Estimate the approximate **CEUs claimed:** (number time spent on this project in increments of 0.5 hr) of hours recorded at left to a maximum of 4)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ❏ | Non-accredited group program (workshop, course, conference) | \_\_hr | ❏ | Reading (articles, texts, newsletters, manuals, internet) | hr |
| ❏  ❏ | Self-study program (print, video/audio, internet) Self-assessment program | hr  hr | ❏ | Planned literature search, e.g., Medline, Internet | hr |
| ❏ | Preceptorship or mentorship with an expert | hr | ❏ | Discussion with colleague or experts | hr |
|  |  |  | ❏ | Other (specify in Notes) | hr |

**Month** (If required)

**Time:** **hours** (Estimate the approximate **CEUs claimed:** (number time spent on this project in increments of 0.5 hr) of hours recorded at left to a maximum of 4)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ❏ | Non-accredited group program |  | ❏ | Reading (articles, texts, newsletters, |  |
|  | (workshop, course, conference) | hr |  | manuals, internet) | hr |
| ❏ | Self-study program (print, video/audio, internet) | hr | ❏ | Planned literature search, e.g., |  |
| ❏  ❏ | Self-assessment program  Preceptorship or mentorship with an expert | hr  hr | ❏ | Medline, Internet  Discussion with colleague or experts | hr  hr |
|  |  |  | ❏ | Other (specify in Notes) | hr |

**Month 3:**

**Time:** **hours** (Estimate the approximate **CEUs claimed:** (number of time spent on this project in increments of 0.5 hr) hours recorded at left to a maximum of 4)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | ❏ | Non-accredited group program |  | ❏ | Reading (articles, texts, newsletters, |  |
| ❏ | Non-accredited group program |  | ❏ | Reading (articles, texts, newsletters, |  |  | (workshop, course, conference) | hr |  | manuals, internet) | hr |
|  | (workshop, course, conference) | hr |  | manuals, internet) | hr | ❏ | Self-study program (print, video/audio, internet) | hr | ❏ | Planned literature search, e.g., |  |
| ❏ | Self-study program (print, video/audio, internet) | hr | ❏ | Planned literature search, e.g., |  | ❏ | Self-assessment program | hr |  | Medline, Internet | hr |
| ❏ | Self-assessment program | hr |  | Medline, Internet | hr | ❏ | Preceptorship or mentorship with an expert | hr | ❏ | Discussion with colleague or experts | hr |
| ❏ | Preceptorship or mentorship with an expert | hr | ❏ | Discussion with colleague or experts | hr |  |  |  | ❏ | Other (specify in Notes) | hr |
|  |  |  | ❏ | Other (specify in Notes) | hr |  |  |  |  |  |  |

**Month** (If required)

**Time:** **hours** (Estimate the approximate **CEUs claimed:** (number time spent on this project in increments of 0.5 hr) of hours recorded at left to a maximum of 4)